



APMG Managing Benefits Foundation and Practitioner Accredited Training

Course Overview

This course covers the Managing Benefits Foundation and Practitioner syllabus. Delegates will receive a copy of the Managing Benefits 2014 edition book 2 weeks prior to the course.

Course Objectives

This course has been designed to help delegates be fully acquainted with the APMG Managing Benefits Foundation and Practitioner certification. Delegates will also learn the benefits management life cycle. Delegates will learn how to forecast realistic benefits to produce business cases which address business issues and objectives and provide a route to measure success. Delegates will also learn how to outline costs and benefits to drive business objectives. The course will also prepare delegates for the Foundation and Practitioner exam

Who Will the Course Benefit?

Previous experience in programme, change and/or project management would be beneficial.

It is suitable for professionals who have experienced or completed the below training programmes:

- P2 PRINCE2
- MSP Managing Successful Programmes
- MoP Management of Portfolios
- PMQ Project Management Qualification
- PPM Project and Programme Management

Course Content

- Definitions, scope and objectives of benefits management, barriers to its effective practice, and the key success characteristics.
- Principles upon which successful approaches to benefits management are based.
- Five practices contained within the Benefits Management Cycle and relevant techniques applicable to each practice.
- Scope of key roles and responsibilities for benefits management and the typical contents of the main benefits management documentation.
- Approaches to implementation and the factors to consider in sustaining progress.

- Planning the implementation of benefits management, select appropriate strategies to sustain and measure progress.
- Selecting and adapt principles, practices and techniques to suit different organisational environments.
- Identifying activities that should be undertaken during each of the practices of the Benefits Management Cycle together with the accountabilities and responsibilities of each of the defined roles.
- Evaluating examples of benefits management information (documents).
- Analysing the solutions adopted in relation to a given scenario.

Pre-Course Requirements

The course requires 5-8 hours of pre-course reading.

Delegates will receive a copy of the “Managing Benefits 2014 edition” book 2 weeks prior to the course. The handbook can be sent out earlier if you would like to make a head start on your reading.

Exam Information

Foundation Exam

- Multiple choice format
- 50 questions per paper
- 25 marks or more required to pass (out of 50 available) - 50%
- 40 minutes duration
- Closed-book.

Practitioner Exam

- Objective testing (Complex multiple choice) format
- 8 questions per paper with 10 marks available per question
- 40 marks or more required to pass (out of 80 available) - 50%
- 2 ½ hours duration
- Open book exam (Managing Benefits guide only)

Duration

5-day virtual

Foundation at the end of day 3

Practitioner at the end of day 5